

Constitution of Bihar and Jharkhand Medical Association, UK (2024)

Name

i. The name of the association is “Bihar and Jharkhand Medical Association (UK), hereinafter called BJMA.

Office and Website

ii. The headquarters of BJMA shall be within the United Kingdom, with the official address being that of the serving secretary of the organisation. There will be a single official website, which is currently: www.bjma.org.uk

Objectives

iii. The objectives of the BJMA are:

- a. To maintain the honour and dignity and uphold the interests of the members & profession.
- b. To promote co-operation and social integration amongst the members and their families.
- c. To promote education and career excellence amongst the members of the organisation.
- d. To support charity in the United Kingdom, Bihar and Jharkhand through various means.

Methods

iv. To achieve these objectives BJMA shall:

- a. Hold annual educational conference and social meeting for the members of the BJMA
- b. Publish a magazine and directory of members annually in association with the organising secretary of the annual reunions.
- c. Collect subscriptions from members and raise separate funds for charity, as and when necessary, in such a manner as the BJMA Central Executive Committee may think fit.
- d. Hold any additional educational meetings and career seminars to support members.

Membership

v. The BJMA shall consist of members whose names are on the Register of the Members of the BJMA at the time when these revised Rules and By-laws come into operation and of subsequent members. Only those who pay the required subscription will be enlisted on the Register of the Members.

vi. Eligibility for membership:

- a. Any medical or dental graduate with qualification from Medical Colleges in Bihar and/or Jharkhand, their spouse or their children who are resident in the United Kingdom.
- b. Any medical or dental graduate of Bihar and/or Jharkhand parentage, who is resident in the United Kingdom.
- c. Any allied health care professional of Bihar and/or Jharkhand parentage, who is resident in the United Kingdom, shall be eligible for membership.

- d. Any professional persons with links to Bihar and/or Jharkhand, resident in the United Kingdom.

Subscription

vii. Subscription rates will be recommended by the Central Executive Committee and approved by the Annual General Meeting of BJMA. Two types of subscriptions are recommended – Annual and Life, with the subscription year running from January to December of that year. Subscription collection will be through a single payment for Life membership and through Standing Order only for Annual membership.

Subscription rates for retired members shall be reduced at the discretion of Central Executive Committee.

Management of the Association

viii. The general control, management and direction of the policy and affairs of BJMA shall be carried out by the Central Executive Committee

ix. Composition of the Central Executive Committee

The Central Executive committee shall be composed of the following members of BJMA, elected for a term of Office for Three Years, by the members whose names are on the Register of Members on the 31st December of the previous year.

It will consist of

- a. The President
 - b. The Immediate Past President
 - c. One Vice President
 - d. Secretary
 - e. Joint Secretary
 - f. Treasurer
 - g. Joint Treasurer
 - h. Twelve Executive Committee members
 - i. Co-opted members (Maximum number 5 at any point of time)
 - j. The organising secretary of the following Annual Educational Conference/Reunion
 - k. Three appointed election commissioners.
- x. Patrons: The honour of becoming Patron of BJMA will be given to distinguished members. The Central Executive Committee will recommend the names to the General Body at the Annual General meeting, for approval. The patron would remain in office until they express their desire to step down or decided UNANIMOUSLY by the Central Executive Committee. Patrons would be invited to attend all the Central Executive Committee meetings
- xi. Annual General meeting (AGM): This will be held annually at the time of the Annual Educational Conference/Reunion of BJMA and will be open to all delegates. However, only paid members on the Register will be eligible to vote. At the AGM, presided over by

the President, a summary of the accounts will be presented by the treasurer along with the Reports of the President and Secretary.

xii. Meetings of Central Executive Committee: Ordinarily, the Central Executive Committee will meet 3 times per year (July to June), and if necessary, more meetings may be called by the President. The expenses incurred towards organising the meetings (apart from the one at the time of the annual reunion in July) will be borne by the BJMA UK account.

xii(a) – Quorum of CEC meetings will be 50% of all CEC members.

xiii. Power and Functions of the Central Executive Committee:

- a. It will administer the affairs of the Association in accordance with the Constitution of the BJMA.
- b. It may co-opt members (Maximum number 5 at any point of time) or form working parties for any specific purpose.
- c. Members of the Central Executive Committee must attend a minimum of 66% of the meetings of the Committee each year to fulfil their roles effectively. However, the Central Executive Committee may allow Leave of Absence for special and pressing personal reasons.
- d. Any decisions being made at a CEC meeting (except where higher majority is explicitly stated) will require simple majority with at least 50% attendance (not including office bearers).
- e. In case of non-fulfilment of their roles and non-compliance of their attendance, the President with three other members of the Central Executive Committee will take the lead to obtain approval by at least two thirds of CEC members present at a CEC meeting subject to minimum of 50% attendance quota for relinquishment of their responsibilities from Central Executive Committee.
- f. President, Secretary or Treasurer will be able to make financial transaction from the organisation's bank account independently for transfer of money into or out of the account, subject to keeping contemporaneous records of such transactions and passing on such documents to the treasurer (if the transactor was not the treasurer). By making such transactions the transactor personally indemnifies BJMA if any malfeasance or fraud is detected and proven for the transactions made by the transactor.

Election of members of Central Executive Committee

xiv. This will be held by Postal or electronic Ballot every three years. The Electoral Register will be the up-to-date Register of Members as on the 31st December of the previous year.

xv. Eligibility for holding office for the same post will be for a maximum of two terms

xvi. Candidate standing for election must be a fully paid member and should be proposed and seconded by two fully paid members of BJMA.

xvii. The election will be conducted by Three Election Commissioners, appointed by the Central Executive Committee. The election commissioners would not be candidates themselves for the election. If they are not already CEC members, they would automatically become members of the Central Executive Committee, with the same benefits, obligations and decisionmaking privileges. Any conflict of interest, however, MUST be declared.

Amendment of the Constitution

The constitution of the BJMA can be amended as and when necessary, at the recommendation of a two third majority of Central Executive Committee present at a CEC meeting subject to minimum 50% attendance quorum, and on approval by the AGM by simple majority of attending members with no necessary quorum, subject to prior approval by the CEC in the aforementioned.